



**Service Record 2020 - 2021**

This record is to be completed by the student and the site or SSC SUPERVISOR. Students either return it to their religion teacher or directly to Mr. Tim Roberts, Service Coordinator (SSC Rm. 105). ([troberts@ststan.com](mailto:troberts@ststan.com)).

**PRINT STUDENT NAME**

LAST \_\_\_\_\_ FIRST \_\_\_\_\_ Grade \_\_\_\_\_

**STUDENT SIGNATURE** \_\_\_\_\_

**ORGANIZATION NAME** \_\_\_\_\_

(Must be a nonprofit or charity. May NOT be a private residence or business without prior approval.)

**SITE ADDRESS** \_\_\_\_\_

**TELEPHONE** ( \_\_\_\_\_ ) \_\_\_\_\_

**DESCRIPTION OF SERVICE** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DATE(S) OF SERVICE** \_\_\_\_\_

**NUMBER OF HOURS**      DIRECT\* \_\_\_\_\_      INDIRECT\*\* \_\_\_\_\_

\* DIRECT—PERSON TO PERSON CONTACT WITH THOSE IN SPECIAL NEED

(examples) Homeless shelter, hospital work, hospice care, mission trips, Boys and Girls Club, etc.

\*\* INDIRECT— (examples) clerical, maintenance, environment, event preparation, fundraising, festivals, parish events, vacation bible schools, animal shelter, or veterinary assistance.

**Any questions concerning the type of service should be directed to Service Program Coordinator by email.**

**PRINT ADULT SUPERVISOR NAME** \_\_\_\_\_

**SUPERVISOR SIGNATURE** \_\_\_\_\_

**NOTE:** For service completed during the school year this sheet must be signed and dated by an adult supervisor and turned in to the program coordinator within **30 days** of the completion of the service.

**Submission Deadlines:** Summer Service.....August 31, 2020

Fall Semester.....December 11, 2020

Spring Semester..... **Seniors- April 30, 2021**    grades 7-11... May 18, 2021